



**GNIOT**  
ENGINEERING INSTITUTE



ग्रेटर नोएडा इंस्टीट्यूट ऑफ टेक्नोलॉजी (इंजीनियरिंग इंस्टीट्यूट)  
GREATER NOIDA INSTITUTE OF TECHNOLOGY (Engg Institute)

Ref.No.: GNIOT/DOE/ODD SEM/2023-24/PUT/ACM/30.1

Date: 15/07/2024

## Notice

All the members of the Internal Assessment Committee (IAC) are informed that a meeting of IAC is scheduled on 22/07/2024 in the office of the undersigned, room no 01. All the members of the committee are requested to be present on the time for the given agenda.

Agenda:- To resolve the internal examinations related grievances of PUT (1<sup>st</sup> & 2<sup>nd</sup> year students).

Time of Meeting:-11.30 am

Venue: - Examination department

  
Dr. V.K. Sharma  
Head-Examinations

(Room No. 01, Examination Dept., GNIOT-132)

Copy to: 1. Hon'ble Chairman, Vice Chairman for their kind information.  
2. Director/Dean-Academics/Registrar/All HOD's.

No.: GNIOT/DOE/EVEN SEM/2023-24/PUT /28

Date: 26/06/2024


## Circular

### PUT, B.Tech-1<sup>st</sup>, 2<sup>nd</sup> years and M.Tech, MBA & MCA-1<sup>st</sup> year

It is to inform all the students that the Pre University Tests (PUT) of B.Tech-1<sup>st</sup>, 2<sup>nd</sup> years students and M.Tech, MBA & MCA-1<sup>st</sup> year students, even semester 2023-24 are scheduled from 08/07/2024. The syllabus of these tests will be the all units.

Students are informed that they have to carry their college identity card and wear a college uniform to appear in these tests, failing which no student will be allowed to appear.

The detailed schedule of these tests will be announced separately.

  
26/6/2024  
Dr. V. K. Sharma  
Head- Examinations-132)  
DR. V. K. SHARMA  
Controller of Exams  
Greater Noida Inst. of Technology Gr. Noida

Copy to:

Hon'ble Chairman, Vice Chairman for their kind information.  
Director-132/Registrar/Dean-Academics/HOD's/Placement  
Manager/Admin Officer and all concerned.

Cell/ERP in charge/Transport in


No.: GNIOT/ DOE/AKTU EVEN/2023-24/27

Date: 22/06/2024

Department of ExaminationCircular

the faculty members on invigilation duty are hereby informed that they are not posed to leave the examination room without informing the examination cell. There is a live monitoring of all the examination rooms. Also carrying of mobile phone during the invigilation duty is also prohibited and the notice regarding this is issued time to time.

strict disciplinary action will be taken if any case of violation of the examination rules is reported.

  
Dr. V. K. Sharma  
22/6/24

Head- Examinations, GNIOT-130  
Coordinator Exams  
Greater Noida Institute of Technology Gr. Noida

Copy to: 1. Hon'ble Chairman, Vice Chairman for their kind information.  
2. Director/Registrar/Dean academics/ Deans/HOD's/Placement Cell/Transport in-charge/Admin Officer and all concerned.



No.: GNIOT/ DOE/AKTU EVEN/2023-24/27

Date: 10/06/2024

## Department of Examination

### Circular

It is informed to all that Dr APJ AKTU Examinations are scheduled from 10/06/2024 to 15/07/2024 at our center. For these Examinations specific room will be used as given below.

Sr. No.	Room No	Class Room	Seating	Total	New Room No.
1	101	AKTU EXAM	5x6	60	
2	119	AKTU EXAM	5x6	60	LAW-103
3	211	AKTU EXAM	5x6	60	
4	218	AKTU EXAM	5x6	60	
5	221	AKTU EXAM	5x6	60	LAW-203
6	224	AKTU EXAM	5x6	60	LAW-206
7	228	AKTU EXAM	5x6	60	LAW-210
8	230	AKTU EXAM	5x6	60	
9	231	AKTU EXAM	5x6	60	
10	T4	AKTU EXAM	4x8	64	
11	T5	AKTU EXAM	4x8	64	

It is informed that there should be no movement of any kind during the examination period i.e. 9.30 am-12.30 pm and 2.00 pm -5.00 pm outside these rooms.

Dr. V. K. Sharma

Head- Examinations (GNIOT-132)

- Copy to:
- Hon'ble Chairman, Vice Chairman for their kind information.
  - Director/Registrar/Dean academics/ Deans/HOD's/Placement Cell/Transport in-charge/Admin Officer and all concerned.



No.: GNIOT/ DOE/EVEN/2023-24/26

Date: 6/06/2024


## Department of Examination

### Notice

is informed to all the members of Examination Cell that a meeting is scheduled on June, 2024 at 12:50 pm, in the office of undersigned. The agenda of the meeting will be:-

- Agenda 1:** To make a plan for smooth conduction of DR APJ AKTU Examinations.
- Agenda 2:** Distribution of responsibilities of Examination cell for above examinations.

All the members are informed to attend the meeting as per the schedule.

  
Dr. V. K. Sharma

Head- Examinations, GNIOT-132)

- Copy to:
1. Hon'ble Chairman, Vice Chairman for their kind information.
  2. Director/Registrar/Dean academics/ Deans/HOD's/Placement Cell/Transport in-charge/Admin Officer and all concerned.

No.: GNIOT/DOE/EVEN SEM/2023-24/24.1

Date: 15/05/2024

## Department of Examinations

### Minutes of Meeting

of Meeting: 15/05/2024

Time: 12.50 PM

Place: Office of Head Examination






Agenda of Meeting: Agenda: To make a plan for smooth conduction of CT-I and PUT

No	Agenda	Discussion /Action Taken	Responsibility
	To make a plan for upcoming CT- I (1 <sup>st</sup> & 2 <sup>nd</sup> Yr) and PUT (3 <sup>rd</sup> & 4 <sup>th</sup> YR) students.	a. Head of the Examination Dr. V. K Sharma discussed with all the team members about date of Class Test which will be conducted from 20/05/2024-25/05/2024 and to make a plan for smooth conduction of the Class test.	1. Responsibilities were distributed amongst the team members as mentioned below.
		b. Various parameters of conducting these examinations were discussed with the team members and Examination Head Dr V.K. Sharma instructed the team to prepare seating plan, duty chart and allocation of rooms, preparation of answer sheets, Xerox of Question papers which are to be prepared well before the PUT and the Class Test.	

	c. Head of the Examination assigned duties amongst the exam cell members for these PUT and Class Test.	
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ent Member:-


Members who attended the meeting:-

Name	Designation	Signature
Mr. Anuj Dixit	Deputy Head Exam	
Dr. Shiv Narain Gupta	Deputy Head Exam	
Mr. Priyesh Tiwari	Member	
Mr. Firoz Warsi	Member	
Mr. Alok Kumar	Member	
Mr. Shashikant Shukla	Member	
Mr. Sachin Cahturvedi	Member	
Mr. Rahul Dwivedi	Member	
Mr. Mayank Chauhan	Member	

Head of the Examination Dr V K. Sharma thanked all the team members.

Dr. V. K. Sharma

Head-Examinations, GN IOT-132

  
15/5/24  
DR. V. K. SHARMA  
HEAD-EXAMINATIONS  
GN IOT-132  
GREATER NOIDA INSTITUTE OF TECHNOLOGY, G. Noida

Copy to:

Director/Registrar/Dean-Academics/Deans/HODs /HR /System Administrator /Admin/ ERP officer  
Librarian / Notice Board.



No.: GNIOT/ COE/EVEN SEM/2023-24/CT 1 /19

Date: 21/03/2024

## Circular

### First Class Test (3<sup>rd</sup> and 4<sup>th</sup> year)

is is to inform all the B.Tech- Third and Fourth year students that the  
st Class Tests (CT-I) of even semester 2023–24 are scheduled from  
/04/2024 – 03/04/2024 in both shifts. Students are informed that they  
st carry their college identity card and wear a college uniform to appear  
these tests, failing which no student will be allowed to appear in these  
ts.

he detailed schedule of these tests will be announced separately.

*Dr. V. K. Sharma*

Dr. V. K. Sharma  
Controller of Examinations-132)

**Dr. V. K. SHARMA**  
Controller of Exams  
Greater Noida Inst. of Tech. (Engg.) Gr. Noida

Copy to:

Hon'ble Chairman, Vice Chairman for their kind information.  
Director-132/Registrar/Dean-Academics/HOD's/Placement Cell/ERP in charge/Transport in  
charge/Admin Officer and all concerned.

Ref.No.: GNIOT/ COE/ODD SEM/2023-24/PUT /14

Date: 05/02/2024

## Circular

### Pre University Test

This is to inform all the B. Tech and MCA students that the Pre-University Tests (PUTs), ODD Semester 2023–24 of first and second year students, which were scheduled for 12/02/2024, are rescheduled for 19/02/2024. The detailed schedule of these Pre-University Tests (PUTs) will be announced separately.



Dr. V. K. Sharma  
Controller of Examinations-132)

Dr. V. K. SHARMA  
Controller of Exams  
Greater Noida Inst. of Technology Gr. Noida

Copy to:

Hon'ble Chairman, Vice Chairman for their kind information.  
Director-132/Registrar/Dean-Academics/HOD's/Placement Cell/ERP in charge/Transport in charge/Admin Officer and all concerned.

No.: GNIOT/ COE/ODD SEM/2023-24/CT 2 /08

Date: 02/01/2024

## Circular

### Second Class Test

It is to inform all the B. Tech and MCA students that the Second Class Test (CT-II) of First and Second year students, ODD Semester 2023–24 are scheduled from 15/01/2024-17/01/2024 in both shifts. The detailed schedule of these tests will be announced separately.

*(Signature)*  
02/01/2024

Dr. V. K. Sharma  
Controller of Examinations  
Greater Noida Inst. of Technology Gr. Noida

Copy to:

Hon'ble Chairman, Vice Chairman for their kind information,  
Director-132/Registrar/Dean-Academics/HOD's/Placement Cell/ERP in charge/Transport in charge/Admin Officer and all concerned.



f.No.: GNIOT/ COE/ODD SEM/2023-24/CT I & PUT /7.2

Date: 14/12/2023

## Circular

### INTERNAL EXAMINATION GRIEVANCE IN CT I AND PUT

is informed to all the students that the last date of applying for any Examination related grievances of First Class Test (CT-I) and Pre University Test (PUT), ODD semester 2023-24 is 21/12/2023, 4.00 PM.

*Sharma*  
14/12/23

Dr. V. K. Sharma  
Controller of Examinations-132)

Copy to: 1. Hon'ble Chairman, Vice Chairman for their kind information.  
2. Director-132/Dean Academics/Registrar/HOD's/Students notice boards and all concerned.

f.No.: GNIOT/ COE/ ODD SEM/2023-24/I-CARD

Date: 11/12/2023

## Notice

is informed to all the students that in Class Test/ Pre University Test, student institute identity card is compulsory. No student will be allowed to appear in the Class Test/ Pre University Test without Institute Identity card.

A handwritten signature in blue ink, appearing to read 'V. K. Sharma', with the date '11/12/23' written below it.

Dr. V. K. Sharma

Controller of Examinations-132)

Copy to: 1. Hon'ble Chairman, Vice Chairman for their kind information.  
2. Director/Dean-Academics/Registrar/ All HOD's.

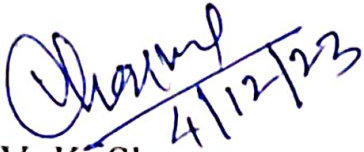
Ref. No.: GNIOT/COE/ODD SEM/2023-24/CT 1 & PUT/06

Date: 04/12/2023

## Circular

### First Class Test & PUT

It is to inform all the M.Tech, MCA, and B.Tech students that the First Class Test (CT-I) of First & Second year students and the Pre University Test (PUT) of Third & Fourth year students, ODD Semester 2023-24 are starting from December 11, 2023. The detailed schedule of these tests will be declared separately.

  
4/12/23

Dr. V. K. Sharma  
(Controller of Examinations-132)

Copy to:

Hon'ble Chairman, Vice Chairman for their kind information,  
Director-132/Registrar/Dean-Academics/HOD's/Placement Cell/ERP in charge/Transport in charge/Admin Officer and all concerned.



No.: GNIOT/ COE/ODD SEM/2023-24/CT 1/03

Date: 30/09/2023

## Circular

### FIRST CLASS TEST 2<sup>nd</sup>, 3<sup>rd</sup> & 4<sup>th</sup> YEAR STUDENTS

is informed to all the B.Tech students (Except First year) that the First Class Test (T-I) of ODD Semester 2023-24 is scheduled from 09/10/2023. The detailed schedule of this test will be declared separately.

*Sharma*  
30/9/23

Dr. V. K. Sharma  
Controller of Examinations-132

Copy to: 1. Hon'ble Chairman, Vice Chairman for their kind information.  
2. Director-132/Registrar/HOD's/Placement Cell/ERP incharge/Transport incharge/Admin Officer and all concerned.

Date: 28/06/2023

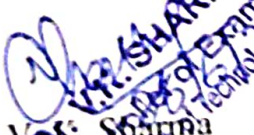
Ref: GNIOT/COE/EVEN SEM/2022-23/MBA-PUT/21/1

## Circular

### Pre University Test MBA-First year

This is to inform all that the Pre University Tests (MBA-1<sup>st</sup> year students) for Even Semester 2022-23 are scheduled from 3/07/2023.

The detailed schedule of these tests has been declared separately. Students are advised to read all the instructions and guidelines for these tests carefully.

  
Dr. V. K. SHARMA  
Controller of Exams  
(Controller of Examinations)  
Greater Noida Institute of Technology, Gr. Noida

- Copy to:
1. Hon'ble Chairman, Vice Chairman for their kind information.
  2. Registrar/Controller of Examinations-132/ Dean's/HOD's/Placement Cell/ERP incharge/Transport incharge/Admin Officer/Faculty members and all concerned.



ग्रेटर नोएडा इंस्टीट्यूट ऑफ टेक्नोलॉजी (इंजीनियरिंग इंस्टीट्यूट)  
GREATER NOIDA INSTITUTE OF TECHNOLOGY (Engg. Institute)

Date: 28/06/2023


Ref.No.: GNIOT/COE/EVEN SEM/2022-23/PUT-1<sup>ST</sup> & 2<sup>ND</sup> YR/21

## Circular

### Pre University Test –First & Second year

This is to inform all that the Pre University Tests (B.Tech-1<sup>st</sup> and 2<sup>nd</sup> years and MCA-1<sup>st</sup> year students) for Even Semester 2022–23 are scheduled from 03/07/2023.

The detailed schedule of these tests has been declared separately. Students are advised to read all the instructions and guidelines for these tests carefully.

  
28/6/23  
Dr. V.K. Sharma  
(Controller of Examinations)  
Greater Noida Inst. of Technology, Gr. Noida

Copy to: 1. Hon'ble Chairman, Vice Chairman for their kind information.  
2. Registrar/Controller of Examinations-132/ Dean's/HOD's/Placement Cell/ERP incharge/Transport incharge/Admin Officer/Faculty members and all concerned.





Ref.No.: GNIOT/ COE/EVEN SEM/2022-23/MBA-CTI & PUT /17.1


Date: 10/05/2023

## Circular

### Class Test I (CT-I) & PUT of MBA

This is informed to all that Class Test I (CT-I) of MBA- First year students and PUT of MBA- Second year students are scheduled from 15/05/2023-19/05/2023

The detailed schedule of these tests has been declared separately. Students are advised to read all the instructions and guidelines for these examinations carefully.

  
Dr. V. K. Sharma  
(Controller of Examinations)  
Greater Noida Institute of Technology Gr. Noida

Copy to:

1. Hon'ble Chairman & Vice Chairman (for their kind information).
2. All Dean's /All HOD's/Registrar /HR /System Administrator/ERP officer /Librarian /Placement Cell/Admin Officer/Accounts and all concerned.



ग्रेटर नोएडा इंस्टीट्यूट ऑफ टेक्नोलॉजी (इंजीनियरिंग इंस्टीट्यूट)  
GREATER NOIDA INSTITUTE OF TECHNOLOGY (Engg. Institute)

Ref.No.: GNIOT/ COE/EVEN SEM/2022-23/PUT/CT1/17

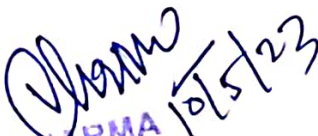
Date: 10/05/2023

## Circular

### Pre University Test & Class Test 1

This is informed to all that the Pre University Test (B.Tech-3<sup>rd</sup> and 4<sup>th</sup> years & MCA-2<sup>nd</sup> year) and Class Test 1 (B.Tech-1<sup>st</sup> and 2<sup>nd</sup> years & MCA-1<sup>st</sup> year), Even Semester 2022–23 are scheduled for 15/05/2023.

The detailed schedule of these tests has been declared separately. Students are advised to read all the instructions and guidelines for these examinations carefully.

  
Dr. V. K. Sharma  
(Controller of Examinations)  
Greater Noida Inst. of Technology

Copy to:

1. Hon'ble Chairman & Vice Chairman (for their kind information).
2. All Dean's /All HOD's/Registrar /HR /System Administrator/ERP officer /Librarian /Placement Cell/Admin Officer/Accounts and all concerned.



ग्रेटर नोएडा इंस्टीट्यूट ऑफ टेक्नोलॉजी (इंजीनियरिंग इंस्टीट्यूट)  
GREATER NOIDA INSTITUTE OF TECHNOLOGY (Engg. Institute)

(No. GNIOT/ COR/ ODD SEM/2022-23/ MBA CT 2/12.1)


Date: 22/01/2023

## Circular

### SECOND CLASS TEST (CT-II) MBA-FIRST YEAR

This is informed to all the MBA-First year students that Second Class Tests, Odd semester 2022-23, are scheduled from 27/01/2023 to 30/01/2023. Detail Schedule of these tests will be declared shortly.

Dr. K. Sharma  
Controller of Examination-132

  
Dr. K. SHARMA  
Controller of Exams  
Greater Noida Inst. of Technology G. Noida

Copy to: 1. Hon'ble Chairman, Vice Chairman for their kind information.  
2. Director/Dean Academics/Deans / HoDs/ Registrar/ Placement Cell/Transport incharge/Admin Officer and all concerned.






Ref.No: GNIOT/COE/ODD SEM/2022-23/ CT 2 & CT 3/12

Date: 22/01/2023

## Circular

### SECOND CLASS TEST (B.TECH-1<sup>ST</sup> YR) & THIRD CLASS TEST (B.TEC-3<sup>RD</sup> YR)

This is informed to all that Class Test-II of B.Tech First year students and Class Test-III of B.Tech Second Year students, Odd Semester 2022-23, are scheduled from 27/01/2023 to 30/01/2023. Detail Schedule of these tests will be declared shortly.

  
Dr. V. K. Sharma  
Controller (Academics)  
Greater Noida Inst. of Technology Gt. Noida  
(Ph: 01259-211132)

- Copy to:
1. Hon'ble Chairman, Vice Chairman for their kind information.
  2. Director/Dean Academics/Deans / HoDs/ Registrar/ Placement Cell/Transport incharge/Admin Officer and all concerned.



ग्रेटर नोएडा इंस्टीट्यूट ऑफ टेक्नोलॉजी (इंजीनियरिंग इंस्टीट्यूट)  
GREATER NOIDA INSTITUTE OF TECHNOLOGY (Engg. Institute)

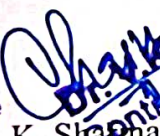
Ref.No.: GNIOT/ COE/ODD SEM/2022-23/MBA CT-1 /7 A

Date: 07/12/2022

## Circular

### CT-I MBA FIRST YEAR

This is informed to all the MBA-First year students that First Class Tests (CT-I), Odd Semester 2022-23, are scheduled from 19/12/2022 to 21/12/2022. Detail Schedule of these tests will be declared shortly. Students are advised to read all the instructions of these tests very carefully.

  
Dr. V. K. Sharma  
Controller of Exams  
Greater Noida Inst. of Technology Gr. Noida

Copy to: 1. Hon'ble Chairman, Vice Chairman for their kind information.  
2. Director/Dean Academics/Deans / HoDs/ Registrar/ /Placement Cell/Transport incharge/Admin Officer and all concerned.



Ref.No.: GNIOT/ COE/ODD SEM/2022-23/ PUT /07

Date: 25/11/2022

## Circular

### Pre University Tests of 3rd & 4<sup>th</sup> Year

This is informed to all the B.Tech-3rd & 4<sup>th</sup> students that Pre University Tests, Odd Semester 2022-23, are scheduled from 28/11/2022 to 5/12/2022. Detail Schedule of these PUT will be declared shortly.

Dr. V. K. Sharma  
Controller of Examinations

*(Signature)*  
Controller of Examinations  
Greater Noida Institute of Technology G. Noida

Copy to: 1. Hon'ble Chairman, Vice Chairman for their kind information.  
2. Director/Dean Academics/Deans / HoDs/ Registrar/ Placement Cell/Transport incharge/Admin Officer and all concerned.



No. GNIOT/COE/ODD Sem/2022-23/CT-II/4.2

Date: 22/10/2022

## Circular

### INTERNAL EXAMINATION GRIEVANCE IN CT-2

is informed to all the B.Tech-2<sup>nd</sup>, 3<sup>rd</sup> & 4<sup>th</sup> year students that the last date of applying for any Examination related grievances of First Class Test (CT-II), ODD semester 2022-23 is 24/10/2022.



Dr. V. K. SHARMA  
Controller of Exams  
(Controller of Examinations-132)  
Greater Noida Inst. of Technology Gr. Noida

- to: 1. Hon'ble Chairman, Vice Chairman for their kind information.  
2. Director-132/Registrar/Deans/HOD's/Placement Cell/ERP incharge/Transport incharge/Admin Officer and all concerned.

No.: GNIOT/ COE/ODD Sem/2022-23/MBA- CT-II/4.1


Date: 17/10/2022

## Circular

### CT-2 OF 2<sup>nd</sup> YEAR MBA STUDENTS

This is informed to all the MBA 2<sup>nd</sup> year (III<sup>rd</sup> Sem) students that Second Class Tests (CT-2) of ODD Semester 2022-23 are scheduled from 19/10/2022.

Detail schedule of these CTs will be declared shortly.

  
Dr. V. K. Sharma  
(Controller of Examinations-132)

- Copy to:
1. Hon'ble Chairman, Vice Chairman for their kind information.
  2. Director-132/Registrar/Deans/HOD's/Placement Cell/ERP incharge/Transport incharge/Admin Officer and all concerned.

No.: GNIOT/ COE/ODD Sem/2022-23/CT-II/04

Date: 17/10/2022

## Circular

### SECOND CLASS TEST(CT-2) OF 3<sup>rd</sup> & 4<sup>th</sup> YEAR STUDENTS

This is informed to all the B.Tech- 3<sup>rd</sup> and 4<sup>th</sup> year (V<sup>th</sup> & VII<sup>th</sup> Sem) and MCA 2<sup>nd</sup> year (III<sup>rd</sup> Sem) students that Second Class Tests (CT-2) of ODD Semester 2022-23 are scheduled from 19/10/2022.

Detail schedule of these CTs will be declared shortly.

  
Dr. V. K. Sharma  
(Controller of Examinations-132)

Dr. V. K. SHARMA  
Controller of Exams  
Greater Noida Inst. of Technology Gr. Noida

- Copy to:
1. Hon'ble Chairman, Vice Chairman for their kind information.
  2. Director-132/Registrar/Deans/HOD's/Placement Cell/ERP incharge/Transport incharge/Admin Officer and all concerned.



Date: 22/09/2022

## Circular

### INTERNAL EXAMINATION GRIEVANCE

is informed to all the B.Tech-2<sup>nd</sup>, 3<sup>rd</sup> & 4<sup>th</sup> year students that the last date of applying for any Examination related grievances of First Class Test (CT-I), ODD semester 2022-23 is 25/09/2022.



Dr. V. K. SHARMA  
Dr. V. K. Sharma  
Controller of Exams  
(132)  
Greater Noida Inst. of Technology Gr. Noida

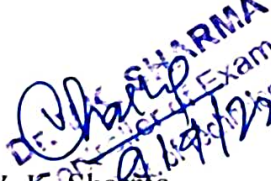
- to: 1. Hon'ble Chairman, Vice Chairman for their kind information.  
2. Director-132/Registrar/HOD's/Placement Cell/ERP incharge/Transport incharge/Admin Officer and all concerned.

Date: 09/09/2022

## Circular

### FIRST CLASS TEST 2<sup>nd</sup>, 3<sup>rd</sup> & 4<sup>th</sup> YEAR STUDENTS

This is informed to all the B.Tech-2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> year (III<sup>rd</sup>, V<sup>th</sup> & VII<sup>th</sup> Sem) and MCA-2<sup>nd</sup> & 3<sup>rd</sup> year (III<sup>rd</sup> & V<sup>th</sup> Sem) students that First Class Test (CT-I) of ODD Semester 2022-23 are schedule from 19/09/2022.

  
Dr. V. K. Sharma  
Controller of Examinations-132))  
Greater Noida Institute of Technology Gr. Noida  
09/09/22

- Copy to:
1. Hon'ble Chairman, Vice Chairman for their kind information.
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No.: GNIOT/COE/ODD Sem/2022-23/CT-1/1.1


Date: 09/09/2022

## Circular

### FIRST CLASS TEST 2<sup>nd</sup> YEAR STUDENTS

This is informed to all the MBA -2<sup>nd</sup> (III<sup>rd</sup> Sem) students that First Class Test (CT-I) of ODD Semester 2021-22 are schedule from 19/09/2022.

All are advised to read all the instructions of these tests carefully.

  
Dr. V. K. Sharma  
Controller of Examinations-132))  
Greater Noida Institute of Technology, Greater Noida

Copy to: 1. Hon'ble Chairman, Vice Chairman for their kind information.  
2. Director-132/Registrar/HOD's/Placement Cell/ERP incharge/Transport incharge/Admin Officer and all concerned.





ग्रेटर नोएडा इंस्टीट्यूट ऑफ टेक्नोलॉजी (इंजीनियरिंग इंस्टीट्यूट)  
GREATER NOIDA INSTITUTE OF TECHNOLOGY (Engg. Institute)


Ref.No.: GNIOT/ COE/ EVEN SEM/2021-22/ PUT-B.TECH-1<sup>ST</sup> & 2<sup>ND</sup> YR /44

Date: 15/06/2022

## Circular

### Pre University Tests of B.Tech- 1<sup>st</sup> & 2<sup>nd</sup> Year

It is informed to all the B.Tech-1<sup>st</sup> & 2<sup>nd</sup> year students that Pre University Tests of Even Semester 2021-22, are scheduled from 29/06/2022 to 06/07/2022. Detail schedule of these PUT will be declared shortly.

  
15/6/22

Dr. V. K. Sharma  
Controller of Examination-132

Dr. V.K. SHARMA  
Controller of Exams  
Noida Inst. of Technology, G. Noida

Copy to: 1. Hon'ble Chairman, Vice Chairman for their kind information.  
2. Director/Dean Academics/Deans / HoDs/ Registrar/ Placement Cell/Transport incharge/Admin Officer and all concerned.



**GNIOT**  
GREATER NOIDA INSTITUTE OF TECHNOLOGY

ग्रेटर नोएडा इंस्टीट्यूट ऑफ टेक्नोलॉजी (इंजीनियरिंग इंस्टीट्यूट)  
**GREATER NOIDA INSTITUTE OF TECHNOLOGY (Engg. Institute)**

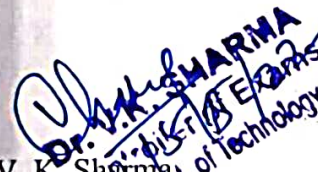
Ref.No: GNIOT/ COE/ EVEN SEM/2021-22/ MBA-1<sup>ST</sup> YR PUT/44★

Date: 15/06/2022

## Circular

### Pre University Tests of MBA- 1<sup>st</sup> Year

This is informed to all the MBA-1<sup>st</sup> year students that Pre University Tests, Even Semester 2021-22, are scheduled from 21/06/2022 to 28/06/2022. Detail Schedule of these PUT will be declared shortly.

  
Dr. V. K. Sharma  
Controller of Examination-132  
Greater Noida Institute of Technology Gr. Noida

Copy to: 1. Hon'ble Chairman, Vice Chairman for their kind information.  
2. Director/Dean Academics/Deans / HoDs/ Registrar/ Placement Cell/Transport incharge/Admin Officer and all concerned.



# Greater Noida Institute of Technology

(Approved by AICTE Affiliated to AKTU, Lucknow)

Knowledge Park-II, Greater Noida-201306, Distt. G B Nagar

Tele.: Tele:(0120)2320210,11,12 Fax: (0120)232 6653

Website:https://www.gniotgroup.edu.in/

Ref.No.: GNIOT/COE/ EVEN SEM /2021-22/ 2<sup>nd</sup>CT-3<sup>rd</sup>&4<sup>th</sup>Yr /39

Date: 11/04/2022

## Office of COE

### Circular

#### 2<sup>nd</sup> Class Test 3<sup>rd</sup> & 4<sup>th</sup> year students, Even Sem 2021-22

This is informed to all the B.Tech 3<sup>rd</sup> and 4<sup>th</sup> year (VI, & VIII Sem) and MCA-2<sup>nd</sup> year students that 2<sup>nd</sup> Class Test, Even Semester 2021-22, are scheduled from 18/04/2022.

The schedule of these tests will be declared separately. The entire student should carry Institute Identity Card for these examinations.

Dr. V. K. Sharma  
(Controller of Examinations-132)

Greater Noida Institute of Technology G.B. Nagar  
11/4/22

Copy to: 1. Hon'ble Chairman, Vice Chairman for their kind information.  
2. Director/Registrar/Dean (R&D) / HOD's/Placement Cell/Transport incharge/Admin Officer and all concerned.



# Greater Noida Institute of Technology

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Tele.: Tele:(0120)2320210,11,12 Fax: (0120)232 6653

Website:https://www.gniotgroup.edu.in/

Ref.No.: GNIOT/ COE/ EVEN SEM /2021-22/ 2<sup>nd</sup>CT MBA-2ND /39.1

Date: 11/04/2022


## Office of COE

### Circular

#### 2<sup>nd</sup> Class MBA-2<sup>nd</sup> year students, Even Sem 2021-22

This is informed to all the MBA-2<sup>nd</sup> year students that 2<sup>nd</sup> Class Test, Even Semester 2021-22, are scheduled from 18/04/2022.

The schedule of these tests will be declared separately. The entire student should carry Institute Identity Card for these examinations.

  
Dr. D. K. Sharma  
(Controller of Examinations-132)  
Greater Noida Institute of Technology Gr. Noida

Copy to: 1. Hon'ble Chairman, Vice Chairman for their kind information.  
2. Director/Registrar/Dean (R&D) / HOD's/Placement Cell/Transport incharge/Admin Officer and all concerned.

# Greater Noida Institute of Technology

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Website: <https://www.gniotgroup.edu.in/>

Ref.No.: GNIOT/ COE/ EVEN SEM /2021-22/ 1st SESSIONAL-3<sup>rd</sup> &4<sup>th</sup> yr /33

Date: 01/03/2022

## Office of COE

### Circular

#### First Sessional Test 3<sup>rd</sup> & 4<sup>th</sup> year students, Even Sem 2021-22

This is informed to all the B.Tech 3<sup>rd</sup> and 4<sup>th</sup> year (IV<sup>th</sup>, & VIII<sup>th</sup> Sem) and MCA-2<sup>nd</sup> year students that First sessional Test of EVEN Semester 2021-22 will start from 08/03/2022. These Examinations will be conducted only through offline mode in college. All the student should carry Institute Identity Card for these examinations.

*Dr. V. K. Sharma*  
11/3/22

Dr. V. K. Sharma  
(Controller of Examinations-132)

Greater Noida Institute of Technology, Gr. Noida

- Copy to:
1. Hon'ble Chairman, Vice Chairman for their kind information.
  2. Director/Registrar/ HOD's/Placement Cell/Transport incharge/Admin Officer and all concerned.

# Greater Noida Institute of Technology

(Approved by AICTE Affiliated to AKTU, Lucknow)

Knowledge Park-II, Greater Noida-201306, Distt. G B Nagar

Tele.: Tele:(0120)2320210,11,12 Fax: (0120)232 6653

Website: <https://www.gniotgroup.edu.in/>

Ref.No: GNIOT/ COE/ EVEN SEM /2021-22/ 1st SESSIONAL-MBA-2<sup>ND</sup> /33A

Date: 01/03/2022

## Circular

### First Sessional Test , MBA-2<sup>nd</sup> year students, Even Sem 2021-22

This is informed to all the MBA-2nd year students that First sessional Test of EVEN Semester 2021-22 will start from 08/03/2022. These Examinations will be conducted only through offline mode in college. The entire student should carry Institute Identity Card for these examinations.

  
Dr. K. R. SHARMA  
Controller of Exams  
Greater Noida Institute of Technology Gr. Noida  
(Controller of Examinations-132)

- Copy to:
1. Hon'ble Chairman, Vice Chairman for their kind information.
  2. Director/Registrar/ HOD's/Placement Cell/Transport incharge/Admin Officer and all concerned.



Date: 15/04/2024

## Notice

### Sampling of Answer sheets

is informed to all the faculty members that sampling of the answer sheets for Class Test 1 (Third and Fourth year) has to be done between 15/04/2024 and 18/04/2024. Faculty members have to collect the answer sheets from the examination cell as per the number of section they are teaching. After sampling, these answer sheets will be submitted to the examination cell on the same day.

A handwritten signature in black ink, appearing to read 'Dr. V. K. Sharma', is written over the printed name. The signature is written in a cursive style and includes the date '15/4/2024' written below it.

Dr. V. K. Sharma

(Controller of Examinations-132)

Copy to: 1. Hon'ble Chairman, Vice Chairman for their kind information.  
2. Director/Dean-Academics/Registrar/All HOD's.

No.: GNIOT/ COE/ODD Sem/2023-24/15.1

Date: 12/02/2024

## Examination Cell

### Minutes of Meeting

Date of Meeting: 12/02/2024

Time: 12.50 PM

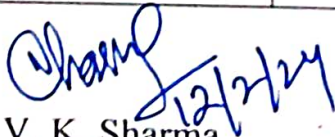
Venue: Office of Controller of Examination

Agenda of Meeting: Agenda: To make a plan for smooth conduction of PUT.

Present Member:-

Sr. No.	Name	Designation	Responsibility
1	Mr. Anuj Dixit	Deputy COE	Date sheet & Question paper
2	Dr. Shiv Narain Gupta	Joint COE	Seating Plan
3	Mr. Priyesh Tiwari	Member	Answer sheets
4	Dr. Anil Dubey	Member	Question paper
5	Mr. Rahul Dwivedi	Member	Attendance Collection Compilation
6	Mr. Firoz Warsi	Member	Attendance Collection Compilation
7	Ms. Shipra Srivastava	Member	Seating Plan
8	Mr. Shashikant Shukla	Member	Duty Chart
9	Mr. Sachin Cahturvedi	Member	Answer sheets
10	Mr. Alok Kumar	Member	Question papers

No	Agenda	Discussion /Action Taken	Responsibility
1	To make a plan for upcoming PUT (1 <sup>st</sup> & 2 <sup>nd</sup> year)	<p>1. Controller of Examination Dr. V. K Sharma welcomed the members of examination committee and read the agenda in front of all the members.</p> <p>2. Following things have been decided:</p> <p>a. PUT of B.Tech First and Second year students.</p> <p>b. PUT of MCA First and Second year students.</p> <p>c. PUT of MBA First and Second year students.</p> <p>d. Discussed with all the team members about the date of PUT which will be conducted from 21/02/2024-27/02/2024 and to make a plan for smooth conduction of the Class test.</p> <p>e. Controller of Examination assigned duties for these PUT.</p> <p>f. Meeting ended with vote of thanks by Controller of Examinations.</p>	<p>1. Responsibilities were distributed amongst the team members as mentioned above.</p>

  
 12/2/24

Dr. V. K. Sharma

Controller of Examinations, GNIOT-132)

Copy to:  
 Director / Dean Academics/Deans /HODs /Registrar /HR /System Administrator /Admin/ ERP  
 Officer /Librarian / Notice Board.



No.: GNIOT/COE/EVEN SEM/2023-24/20.1

Date: 28/03/2024

## Examination Cell

### Minutes of Meeting

Date of Meeting: 28/03/2024  
Venue: Office of Controller of Examination

Time: 12.30 PM

Agenda of Meeting: Agenda: To make a plan for smooth conduction of CT-I

Present Member:-

Sr. No	Agenda	Discussion/Action Taken	Responsibility
1.	To make a plan for upcoming CT-I (3 <sup>rd</sup> & 4 <sup>th</sup> YR) students.	a. Controller of Examination Dr. V. K Sharma discussed with all the team members about date of Class Test which will be conducted from 01/04/2024-03/04/2024 and to make a plan for smooth conduction of the Class test.	1. Responsibilities were distributed amongst the team members as mentioned below.
2.		b. Various parameters of conducting these examinations were discussed by Joint Controller Dr. Shiv Narain and Deputy Controller of Examination Mr. Anuj Dixit. Team members were instructed to prepare seating plan, duty chart and allocation of rooms, preparation of answer sheets, Xerox of Question papers which are to be prepared well before the Class test.	

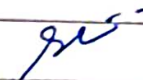
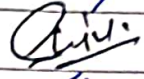
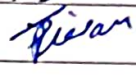
3.		c. Controller of Examination assigned duties amongst the exam cell members for these Class tests	
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**Distribution of the Responsibilities:-**

	Incharge	Team	Responsibility	
<b>Controller of Examinations</b>	<b>Deputy CoE</b>	<b>Team 1</b> Answer Sheets	To prepare the Answer Sheets for each Class Test and PUT.	
			To distribute the Answer Sheet on day of Exam.	
			To provide B Answer Sheet in Exam rooms during exam.	
			To collect the Answer Sheets from invigilators after Exam.	
			To make bundle subject odewise and distribution of Answer Sheets for evaluation work.	
		<b>Team 2</b> Date Sheet & Invigilation Duties Attendance Complilation	Mr. Priyesh Tiwari Mr. Shashikant Shukla Mr. Sachin Chaturvedi	To collect Answer Sheets after evaluation and maintaining record of the same.
				To prepare the Date Sheet of these Class Tests
<b>Team 3</b> UFM & Attendance Collection from Room	Mr. Anuj Dixit Mr. Firoz Warsi Mr. Rahul Dwivedi	To receive the list of faculty members from HR office which are available for invigilation duty		
		Make the Duty Chart of the Class Test and PUT.		
		Make a team of Senior faculty members for Flying duty.		
		Attendance compilation of Seating Plan test and PUT		
<b>Team 4</b> Miscellaneous	Mr. Shashikant Shukla Ms. Shipra Srivastav	To make and send the report of Examinations to Director		
		To keep the record of student attendance in each Examination.		
		To receive the observation reported by Flying squad members during flying duty.		
<b>Joint CoE</b>	<b>Team 5</b> Seating Plan	Mr. Mayank Chauhan Mr. Mohit Giri	To collect the UFM cases from the Exam room and prepare the report for the same.	
			To prepare the list of absent students in the Class Test shift wise and day wise	
	<b>Team 6</b> Question Paper	Mr. Firoz Warsi	To check the cleaning and availability of all the class room furniture.	
			To check that all the class room board are clean.	
			Stamping on answer sheets.	
			Making bundle of answer sheets after examination.	
			To Prepare the Attendance Sheet.	
<b>Team 7</b> Central Control room	Dr. Shiv Narayan Gupta Mr. Alok Kumar	To prepare shiftwise and roomwise Seating Plan of Class Test and PUT.		
		To display the Seating Plan on the Institute notice boards and student and also to Students class Whats app groups.		
		First share the format of question papers to all HODs and faculty members.		
	Mr. Anuj Dixit Mr. Priyesh Tiwari	To set the syllabus for these Question Papers subject wise.		
		To identify the number of Question Papers required for the same.		
		Receiving the Question Papers from Departments after moderation.		
		After Xerox of these Question Papers segregate them into envelopes classes wise and shift wise		
			Handover the Question Papers envelopes to Invigilators	
			To keep the record of question papers in hard copy day wise and shift wise	
			To prepare diffrenet formats for these Examinations.	
			To receive the detained list from HODs.	
			To identify number of students allowed for these Examination.	
			To collect the observation of Flying Squad team during Examination.	



The members who attended the meeting:-

Sr. No.	Name	Designation	Signature
1	Mr. Anuj Dixit	Deputy COE	
2	Dr. Shiv Narain Gupta	Joint COE	
3	Mr. Priyesh Tiwari	Member	
4	Dr. Anil Dubey	Member	
5	Mr. Firoz Warsi	Member	
6	Mr. Shashikant Shukla	Member	
7	Mr. Sachin Chaturvedi	Member	
8	Mr. Rahul Dwivedi	Member	
9	Mr. Mayank Chauhan	Member	

Controller of Examination Dr V K. Sharma thanked all the team members.



Dr. V. K. Sharma

Controller of Examinations, GNIOT-132)

Copy to:

Director/Registrar/Dean-Academics/Deans/HODs /HR /System Administrator /Admin/ ERP officer  
Librarian / Notice Board.



Ref.No.: GNIOT/COE/ODD SEM/2023-24/CT I/ACM/21

Date: 02/04/2024

## Notice

All the members of the Internal Assessment Committee (IAC) are informed that a meeting of IAC is scheduled on 08/04/2024 in the office of the undersigned, room no 01. All the members of the committee are requested to present on the time for the given agenda.

Agenda:- To resolve the internal examinations related grievances of Third and Fourth year students in Class Test I (CT I).

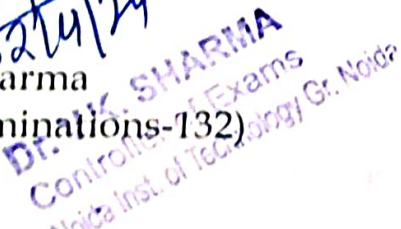
Time of Meeting:-12.30 pm

Venue:- Office of Controller of Examinations



Dr. V. K. Sharma

Controller of Examinations-132)



- To: 1. Hon'ble Chairman, Vice Chairman for their kind information.  
2. Director/Dean-Academics/Registrar/All HOD's.

Ref.No.: GNIOT/COE/EVEN SEM/2023-24/20.1

Date: 28/03/2024

## Examination Cell

### Minutes of Meeting

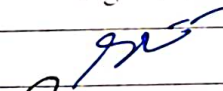



Date of Meeting: 28/03/2024

Time: 12.30 PM

Venue: Office of Controller of Examination

Agenda of Meeting: Agenda: To make a plan for smooth conduction of CT-I

Present Member:-

No.	Name	Designation	Responsibility	Signature
	Mr. Anuj Dixit	Deputy COE	Answer sheets	
	Dr. Shiv Narain Gupta	Joint COE	Question paper	
	Mr. Priyesh Tiwari	Member	Answer sheets	
	Dr. Anil Dubey	Member	Seating Plan	
	Mr. Alok Kumar	Member	Question paper	
	Mr. Shashikant Shukla	Member	Duty Chart	
	Mr. Sachin Cahturvedi	Member	Answer sheets	
	Mr. Mayank Chauhan	Member	Answer sheets	

No	Agenda	Discussion /Action Taken	Responsibility
1.	To make a plan for upcoming CT- I (3 <sup>rd</sup> & 4 <sup>th</sup> YR) students.	a. Controller of Examination Dr. V. K Sharma discussed with all the team members about date of Class Test which will be conducted from 01/04/2024-03/04/2024 and to make a plan for smooth conduction of the Class	1. Responsibilities were distributed amongst the team members as mentioned above.

		test.	
2.		b. Various parameters of conducting these examinations were discussed by Joint Controller Dr. Shiv Narain and Deputy Controller of Examination Mr. Anuj Dixit. Team members were instructed to prepare seating plan, duty chart and allocation of rooms, preparation of answer sheets, Xerox of Question papers which are to be prepared well before the Class test.	
3.		c. Controller of Examination assigned duties amongst the exam cell members for these Class tests	

Controller of Examination Dr V K. Sharma thanked all the team members.

*Handwritten signature and date: 28/3/24*

Dr. V. K. Sharma

Controller of Examinations (GNIOT-132)

**Dr. V.K. SHARMA**  
 Controller of Exams

Greater Noida Institute of Technology Gr. Noida

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